



## Deadline Dates

### January

#### Deadline Date

- |   |            |
|---|------------|
| <input type="checkbox"/> Innovation Award Submissions Opens                   | January 14 |
| <input type="checkbox"/> Exhibitor Housing Opens for All Exhibitors           | January 31 |
| <input type="checkbox"/> Exhibitor Registration Opens                         | January 31 |
| <input type="checkbox"/> Exhibitor Service Manual Available                   | January 31 |
| <input type="checkbox"/> Complimentary Expo Only Pass Available to Exhibitors | January 31 |
| <input type="checkbox"/> IFT Career Fair Registration Opens                   | January 31 |

### February

#### Deadline Date

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|---|------------|
| <input type="checkbox"/> Full Booth Payment Due<br>(No refunds received after this date for cancelled/reduced.) | February 7 |
|---|------------|

### March

#### Deadline Date

- |  |             |
|--|-------------|
| <input type="checkbox"/> EAC (Exhibitor Appointed Contractors) Registration available online     | March 11    |
| <input type="checkbox"/> Free Exposure in Food Technology Magazine May Pre-show issue submission | March 12    |
| <input type="checkbox"/> IFT18 Mobile App Released   | Spring 2019 |
| <input type="checkbox"/> Shared Exhibitor Form Due (\$250 fee per shared company)                | March 18    |
| <input type="checkbox"/> Island Booth Layouts Due  | March 22    |
| <input type="checkbox"/> Innovation Award Submissions Due  | March 29    |
| <input type="checkbox"/> Meeting Room Reservation Cancellation/Deadline                          | March 31    |

### April

#### Deadline Date

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|---|----------|
| <input type="checkbox"/> Directory Listing Submission Deadline (via website)  | April 1  |
| <input type="checkbox"/> Exhibitor Housing List Due (Rooms canceled after this date are subject to an \$150 per room cancellation fee.) | April 5  |
| <input type="checkbox"/> Lead Retrieval Best Rate Discount Deadline   | April 9  |
| <input type="checkbox"/> Fun Run Sponsorship Form Due   | April 15 |
| <input type="checkbox"/> Lead Retrieval Deadline for 2 <sup>nd</sup> tier rate discount   | April 23 |
| <input type="checkbox"/> Lead Retrieval Deadline 3rd tier rates begin   | April 24 |

<input type="checkbox"/>	First Day for Receipt of Advanced Warehouse Shipment	April 30
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## May

### Deadline Date

<input type="checkbox"/>	Center Plate Sampling Form Deadline	May 1
<input type="checkbox"/>	Morial Convention Center Show Services Services Ordering Advanced Pricing Deadline	May 2
<input type="checkbox"/>	Last day to submit changes or cancellations through IFT Housing	May 6
<input type="checkbox"/>	Intl Ocean Freight Shpg Date-Advanced Warehouse-less than full container load	May 8
<input type="checkbox"/>	Freeman Order Forms Due for Discounted Rates	May 9
<input type="checkbox"/>	Freeman Audio Visual Order Form Due for Discount Rate	May 9
<input type="checkbox"/>	Freeman Freight Info & Target Change request Form Deadline	May 9
<input type="checkbox"/>	Floral Orders Due	May 13
<input type="checkbox"/>	Intl Ocean Freight Shpg Date-Advanced Warehouse-full container load	May 13
<input type="checkbox"/>	Center Plate Exhibit Catering Form Deadline	May 15
<input type="checkbox"/>	Intl Air Freight Shpg Date – Advanced Warehouse	May 16
<input type="checkbox"/>	TWI Advanced Warehouse Rcving Deadline	May 17
<input type="checkbox"/>	Lowe Refrigeration Order Form Deadline	May 20
<input type="checkbox"/>	VIP Early Admittance Form Due	May 20
<input type="checkbox"/>	Last Day for Receipt of Advanced Warehouse Shipment	May 23
<input type="checkbox"/>	TWI Shipment Arrival Deadline	May 28
<input type="checkbox"/>	First Day for Direct Shipments to Convention Center	May 29

## June

### Deadline Date

<input type="checkbox"/>	2019 Booth Selection Begins (on-site)	June 2
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